

# PETITION FOR CHANGE OF NAME

**IT IS STRONGLY RECOMMENDED THAT  
YOU CONSULT AN ATTORNEY**

## DISCLAIMER

**THE DELAWARE COUNTY OFFICE OF JUDICIAL  
SUPPORT IS NOT PERMITTED TO GIVE LEGAL  
ADVICE. THE INFORMATION IN THIS PACKET IS  
NOT A SUBSTITUTE FOR LEGAL ADVICE. THE  
COUNTY OF DELAWARE ASSUMES NO  
RESPONSIBILITY AND ACCEPTS NO LIABILITY FOR  
ANY ACTION TAKEN OR NOT TAKEN BY USERS OF  
THESE DOCUMENTS, INCLUDING, BUT NOT  
LIMITED TO, RELIANCE ON THEIR CONTENTS. IF  
YOU WANT TO OBTAIN THE SERVICES OF AN  
ATTORNEY, YOU MAY CALL THE DELAWARE  
COUNTY BAR ASSOCIATION LAWYER REFERRAL  
SERVICE**

**610-566-6625 Ext. 221**

Fee \$ 296.75

Cash or Money Order

No Visa  
Discover or Mastercard only

\$ 311.59

### GENERAL INFORMATION

YOU (PETITIONER) PLEASE READ AND COMPLY WITH ALL OF THE FOLLOWING REQUIREMENTS

- **PRINT CLEARLY** when completing this packet to avoid delay of your Hearing and ensure proper spelling of your new name on the Final Decree.
- Complete the packet in full and bring the original along with two copies of the packet to the Office of Judicial Support. The filing fee is \$296.75. Acceptable methods of payment- Cash, Money Order, MasterCard or Discover. We do not accept personal checks, American Express, Visa or Debit cards.
- If you are filing a name change for more than one party, it must be filed in one petition, but a separate Decree for Change of Name must be completed for each party.
- All Petitioners, 13 years and older must also submit, with their original petition, a fingerprint card prepared by a police department representative.
- Your fingerprints must be taken by the police department that serves the city, borough, or township where you reside. You may go to the Pennsylvania State police barracks for this purpose only if your municipality is not served by a local department.
- The Office of Judicial Support will forward the original Petition/proposed Decree to the Court to schedule a hearing. The hearing will not be scheduled in fewer than 45 days to allow for publication.
- After you receive the information on your hearing date and time, it is your responsibility to publish the notice of hearing in the Delaware County Legal Journal **and** another newspaper of general publication. **It is strongly recommended that you contact these publications as soon as you get your hearing notice. Failure to do so in a timely manner may result in your hearing, and therefore your name change, being delayed.**
- No more than 48 hours prior to your hearing, it is your responsibility to have obtained a signed Certification of a Name Search from the Clerk of Courts. If the Petitioner has lived anywhere other than Delaware County in the last five years, then the Petitioner also will be responsible for obtaining signed Certifications of Name Search from those Clerks of Court where Petitioner lived previously.
- On the day of your hearing, you must bring with you the above-mentioned Proof of Publication.

**IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA**  
**COVER SHEET - NOTICE OF FILING OF MOTION OR PETITION UNDER**  
**LOCAL RULES OF CIVIL PROCEDURE**

CASE CAPTION:

CIVIL CASE NO.

NATURE OF MATTER FILED: *(please check one)*

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Petition Pursuant to Rule 206.1                   | <input type="checkbox"/> Response to Petition | <input type="checkbox"/> Motion for Judgment on the Pleadings Pursuant to Rule 1034(a) |
| <input type="checkbox"/> Motion Pursuant to Rule 208.1                     | <input type="checkbox"/> Response to Motion   | <input type="checkbox"/> Summary Judgment Pursuant to Rule 1035.2                      |
| <input type="checkbox"/> Family Law Petition/Motion Pursuant to Rule 206.8 |   |  |

**FILING PARTY IS RESPONSIBLE FOR SERVICE OF THE RULE RETURNABLE DATE OR HEARING DATE UPON ALL PARTIES**

A motion or petition was filed in the above captioned matter on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, which:

Requires you, Respondent, to file an Answer within twenty (20) days of the above date to this notice, or risk the entry of an Order in favor of the Petitioner. Answers must be filed and time stamped by the Office of Judicial Support by 4:30 PM on the following date \_\_\_\_\_, \_\_\_\_\_.

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Requires all parties, to appear at a hearing/conference on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_ in Courtroom \_\_\_\_, Delaware County Courthouse, Media, Pennsylvania. At this hearing/conference you must be prepared to present all testimony and/or argument, and must ensure that your witnesses will be present.

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Was timely answered, thus requiring the scheduling of the following hearing in the above captioned matter on: \_\_\_\_\_, \_\_\_\_\_ at 10:00 AM in Courtroom \_\_\_\_\_.

At this hearing, all parties must be prepared to present all testimony and/or argument and **must ensure that their witnesses will be present.**

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Qualifies as an Uncontested Motion or Petition, and as such requires neither an answer from the Respondent nor the scheduling of a hearing in this matter.

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Has been assigned to Judge \_\_\_\_\_.

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**FOR OFFICE USE ONLY**

Mailing date: \_\_\_\_\_

Processed by: \_\_\_\_\_

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA  
CIVIL ACTION – LAW

IN RE: CHANGE OF NAME : NO:

:

:

\_\_\_\_\_  
Petitioner

**DECREE**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, on the hearing of the within  
Petition and on motion of \_\_\_\_\_, and on presentation of proof  
of publication of notice as required by law together with proof that there are no judgments or  
decrees of record or any other matter of like effect against the petitioner, and it appearing that  
there is no legal objection to the granting of the prayer of the Petition,

IT IS ORDERED AND DECREED that the name of the Petitioner be and it is hereby  
changed to \_\_\_\_\_.

BY THE COURT:

\_\_\_\_\_

J.

IN THE COURT OF COMMON PLEAS OF \_\_\_\_\_ COUNTY, PENNSYLVANIA  
CIVIL ACTION - LAW

IN RE: CHANGE OF NAME OF \_\_\_\_\_ :  
(1) \_\_\_\_\_ :  
a minor, by (2) \_\_\_\_\_ : No.

PETITION FOR CHANGE OF NAME

TO THE HONORABLE, THE JUDGES OF SAID COURT:

The Petition of (1) \_\_\_\_\_, by [if a minor] (2) \_\_\_\_\_,

respectfully represents:

1. The Petitioner is (1) \_\_\_\_\_ dob: (3) \_\_\_\_\_, wishes  
to have his/her name changed because (4) \_\_\_\_\_  
\_\_\_\_\_.

**IF A MINOR, USE THE PARAGRAPH 1. BELOW.**

1. The Petitioner is (2) \_\_\_\_\_, wishes to change the name  
of his/her minor child (1) \_\_\_\_\_, dob: (3) \_\_\_\_\_,  
because (4) \_\_\_\_\_  
\_\_\_\_\_.

2. Petitioner has resided at (5) \_\_\_\_\_  
\_\_\_\_\_, during the five (5) years preceding the filing of this Petition.

3. There are no judgments or decrees of like character of record against the  
Petitioner.

WHEREFORE, Petitioner requests the Court, pursuant to the Act of December 16, 1982, P.L. 1309, No. 295, §2, (as amended) 54 Pa.C.S.A. §702, for the following:

- a. To fix a hearing on this Petition;
- b. To direct that notice be given on this Petition and hearing; and
- c. To enter a decree changing the Petitioner's name from

(1) \_\_\_\_\_ to (6) \_\_\_\_\_.

(7) \_\_\_\_\_  
Petitioner (signature)

VERIFICATION

I, (1, or 2 if a minor) \_\_\_\_\_, verify that the statements made in this  
Petition are true and correct to the best of my knowledge, information and belief. I understand  
that the statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to  
unsworn falsification to authorities.

Date: \_\_\_\_\_

(7) \_\_\_\_\_  
Petitioner (signature)

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY  
PENNSYLVANIA

NO. \_\_\_\_\_

vs.

CERTIFICATE OF SERVICE

I, \_\_\_\_\_ the undersigned, hereby  
certify that on \_\_\_\_\_ a true and correct copy of the  
\_\_\_\_\_ was served on the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BY: \_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(STREET ADDRESS)

\_\_\_\_\_  
(STREET ADDRESS)

\_\_\_\_\_  
(CITY/TOWN, STATE, ZIP CODE)

\_\_\_\_\_  
(PHONE NUMBER)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



## DELAWARE COUNTY BAR ASSOCIATION LEGAL JOURNAL

The Delaware County Legal Journal is published each Friday. All prices include one proof of publication which will be mailed directly to you, along with a receipt for payment, following the last publication of your ad (unless you instruct us to mail the proof to your attorney).

The cost of the ad must be paid in advance if you are not a member of the Delaware County Bar Association. You may submit payment via check made payable to the Delaware County Bar Association or via credit card.

All ads must be placed at least nine (9) days prior to the date in which you want it to appear in the Legal Journal. The deadline for placing an ad is Wednesday, 11:00 a.m., nine days prior to the date of publication. **YOU SHOULD PRINT THIS FORM, AND IF PAYING BY CHECK, MAIL IT TO DELAWARE COUNTY LEGAL JOURNAL, 335 W. FRONT STREET, MEDIA, PA 19063. IF PAYING BY CREDIT CARD, PLEASE FAX THIS FORM TO LEGAL JOURNAL AT (610) 566-7952. IF YOU HAVE ANY QUESTIONS, FEEL FREE TO CONTACT KATHY TARR, LEGAL JOURNAL COORDINATOR, AT (610) 566-6625, EXT. 224, OR VIA E-MAIL AT [ktarr@delcobar.com](mailto:ktarr@delcobar.com).**

Thank you for publishing your ad in the Delaware County Legal Journal.

Name	<input type="text"/>				
Street Address	<input type="text"/>				
City	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>
Phone Number	<input type="text"/>	Email	<input type="text"/>		
Payment Method					

Check (made payable to the Delaware County Bar Association)

Credit Card

Type of Card	<input type="text"/>		
Card Number	<input type="text"/>		
Expiration Date	<input type="text"/>	CVV	<input type="text"/>
Name on Card	<input type="text"/>		

### CHANGE OF NAME

Cost: \$80.00 (includes cost of proof of publication)

This ad will be published for two consecutive weeks and should appear in the Legal Journal at least five (5) days prior to your court date.

Please complete the information on the next page so that we can publish your ad appropriately. Thank you.

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA  
CIVIL ACTION-LAW

Docket/Case No.

NOTICE IS HEREBY GIVEN THAT on

Date of Filing

a Petition for a Change of Name was filed in the above-named Court, praying for a decree to change the name of  
for a Change of Name was filed in the above-named Court, praying for a decree to change the name of

Current Name

New Name

The Court has fixed

Date of Hearing  Time of Hearing  AM/PM

In Courtroom TBA, Delaware County Courthouse, Media, Pennsylvania, as the time and place for hearing of said Petition, when and where all persons interested may appear to show cause, if any they have, why the prayer of said Petition should not be granted.

Attorney Name (if applicable)

Attorney Address

To print form and fax it to Kathy Tarr at 610-566-7952, or to submit form by mail, please click below.

[Print Form](#)

If you prefer to e-mail this form, please remove your credit card information for security purposes, e-mail this form by clicking below, and contact Kathy Tarr at (610) 566-6625, extension 224, to provide her with your credit card information.

[Submit by Email](#)

## APPROVED NEWSPAPERS FOR LEGAL PUBLICATION

<u>PUBLICATION</u>	<u>LOCATION</u>
Delaware County Daily Times	General Circulation
Delaware County News Network (Press Newspapers of Delaware County)	
County Press	General Circulation
Springfield Press	Springfield
Garnet Valley Press	Garnet Valley
News of Delaware County	Upper Darby, Aldan, Darby Twp. Clifton Hgts., E. Lansdowne, Marple Twp., Sharon Hill, Springfield, Folcroft
Town Talk Central Delco (Media Town Talk)	General Circulation
Town Talk Southern Delco (Ridley Town Talk)	General Circulation
Main Line Life	
Main Line Suburban Life; Main Line Times	General Circulation
Philadelphia Inquirer	General Circulation
Philadelphia Tribune	General Circulation
Press Publishing and Printing Co. (Press Publications)	
Upper Darby Press	Upper Darby
Ridley Press	Folsom, Holmes, Ridley Twp., Ridley Park, Woodlyn, Swarthmore, Crum Lynn, Norwood, Eddystone, Springfield
Yeadon Press	Yeadon
Marcus Hook Press	Marcus Hook, Trainer, Upland, Upper Chichester,
The Spirit (Chester/Community Spirit Newspaper)	General Circulation
Swarthmorean	Swarthmore, Rutledge, Wallingford, Rose Valley, Media

Effective May 15, 2017