

NAME CHANGE CHECKLIST FOR MARRIAGE LICENSE APPLICANTS

Delaware County Register of Wills and Clerk of
the Orphans Court



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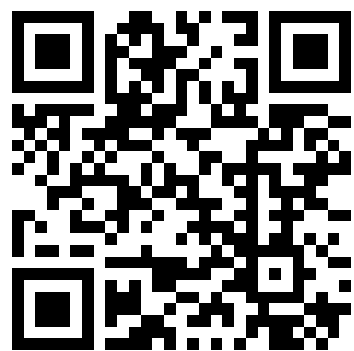
Phone #: (610) 891-4400

RegOfWills@co.delaware.pa.us

Your name does **not** automatically change
when you get married!

1) If you wish to change your last name to your spouse's name, you must first obtain a **certified copy** of your marriage record. The form to do so can be found:

- In our office (on clipboards in the waiting area)
- Online
(delcopa.gov/row/howtogetmarliccopy.html)



What you need to bring:

- Completed application (SS-5 form)*
- Certified marriage record
- Valid (unexpired) driver's license; ID; **OR** passport
- Birth certificate; U.S. Consular Report of Birth Abroad; U.S. passport (unexpired); Certificate of Naturalization; **OR** Certificate of Citizenship

2) You will then go to a Social Security office to obtain a new Social Security card. Social Security offices are now open for **appointments only**.

Offices are open 9 AM-4PM Monday-Friday and you must call 1-800-772-1213 to make an appointment.

Here are offices in our area:

Chester:

807 Crosby Street Chester, PA 19013

Upper Darby:

8645 West Chester Pike Upper Darby, PA 19082

*Application information can be found here: ssa.gov/faqs/en/questions/KA-01981.html



3) Next, you will take your new Social Security card and the certified copy of your marriage record to the DMV and get a new driver's license/ID.

You must change your name in person at the DMV, however they do not take appointments. You will need to bring a completed form*, your current driver's license/ID, new social security card, and the certified copy of your marriage record.

*Go to penndot.gov → Driver & Vehicle Services → Driver Services → Driver & Teen Licensing → Change Your Name or Address → choose appropriate form (driver's license or photo ID)

4) Once you receive your new driver's license/ID, you can use that to change anything else.

Other things to consider:

- Voter and car registration
- Bank accounts and insurance policies
- Leases and property titles
- Passports
- Mail deliveries
- Employee benefits
- Credit cards, stock, bonds, investments
- Wills

Copies of marriage licenses

- **Regular/plain copy:** (\$2 check/money order or \$2.06 credit/debit card)
 - Used for purposes that does not require court certification that the copy is authentic (Ex: genealogy)
- **Certified copy:** (\$25 check/money order or \$25.75 credit/debit card)
 - Required when you're changing your name on your driver's license, passport, or social security card
- **Exemplified copy:** (\$30 check/money order or \$30.90 credit/debit card)
 - Required for foreign governments

Congratulations on this celebration of your love from our office! We are honored to play a role in this exciting time in your lives!

Please do not hesitate to contact us with any questions or concerns.

The best way to reach us is by phone: (610) 891-4400