

INSTRUCTION SHEET FOR REQUEST FOR WATCHER'S CERTIFICATE

BY PARTY CHAIRMAN

25 P.S. §2687 Appointment of Watchers:

(a) ... Each political party and each political body which has nominated candidates in accordance with the provisions of this act shall be entitled to appoint three watchers at any general, municipal, or special election for each election district in which candidates of such party or political body are to be voted for...

(b) Each watcher so appointed must be a qualified registered elector of the county in which the election district for which the watcher was appointed is located... Watchers shall be required to show their certificates when requested to do so.

25 P.S. §3502 Perjury:

Any willful false statement made under oath or affirmation or in writing, statement that it is so made, although such oath or affirmation may not have actually been made, by any person regarding any material matter or thing relating to any subject being investigated, heard, determined or acted upon by any county board of elections, or member thereof, or by any court of judge thereof, judge of election, inspector of election, or overseer, in accordance with the terms of this act, shall be perjury...

The Delaware County application for watcher's certificate by a party chairman offers the party the ability to apply for fifteen (15) certificates on one application. Please list the **watchers name**, their **registered address**, **the community where you are requesting them to be a watcher** and the **division**. For example:

1.	John Doe,	201 W. Front St.,	Radnor	1-1
	Watcher name,	Registered address	Municipality,	Ward/Precinct

Additional points to follow when completing the application for watcher certificates are:

- Chairman should indicate at the top of the form in the section labeled "**Special Instructions for Pick-Up**" who specifically the chairman wishes the Bureau of Elections to release processed watcher certificate to. If this section is left blank, certificates will be released to whoever requests them.
- When completing the watcher information, the Bureau requests that the **information is typed**, this method will allow for more accurate processing.
- If applying for a large number of watcher certificates the Bureau requests the party **organize applications by town**, grouping one community together on applications.
- Application must include the **party chairman's original signature** at the bottom right corner of the application (or the designated agent). To do so the chairman must send correspondence to the County Bureau of Elections indicating the office they are seeking and identify their appointed representative. The notice must be dated and signed (**original signature**) by candidate. Once this notice is filed in the Bureau of Elections the representative may sign the applications for watcher certificates.
- Applications for watcher certificates may be submitted to the Bureau from October 6, 2023 through November 7, 2023. The Bureau encourages **application for certificates by October 31, 2023** to allow sufficient processing time. Certificates requested by November 3, 2023 can be guaranteed by November 6, 2023 and certificates requested between November 4, 2023 and November 6, 2023 will be available by 11:00a.m. on November 7, 2023. **Requests made on Nov 7, 2023 will be made available as time allows.**

REQUEST FOR WATCHER CERTIFICATES- BY PARTY CHAIRMAN

Delaware County Bureau of Elections
 Government Center Building
 201 West Front Street
 Media, PA 19063

Special Instructions for Pick-Up

25 P.S. §2687 Appointment of Watchers:

(a) Each candidate for nomination or election at any election shall be entitled to appoint two watchers for each election district in which such candidate is voted for...

(b) Each watcher so appointed must be a qualified registered elector of the county in which the election district for which the watcher was appointed is located... Watchers shall be required to show their certificates when requested to do so.

25 P.S. §3502 Perjury:

Any willful false statement made under oath or affirmation or in writing, statement that it is so made, although such oath or affirmation may not have actually been made, by any person regarding any material matter or thing relating to any subject being investigated, heard, determined or acted upon by any county board of elections, or member thereof, or by any court of judge thereof, judge of election, inspector of election, or overseer, in accordance with the terms of this act, shall be perjury...

Attention Chief Clerk:

I hereby request the following Watcher Certificates issued to the persons for the Election in accordance with the names listed below:

	Registered Address	Watcher At: Municipality	Ward Precinct
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

For Office Use Only

Picked Up By:

Candidate ID#:

Page#:

I hereby declare under the penalty of perjury, pursuant to 18 Pa.C.S. § 4904, that the above statements are true and correct based upon my personal knowledge, information and belief.

RESPECTFULLY SUBMITTED:

 SIGNATURE OF CANDIDATE or PROXY (Original)

 PRINTED NAME CANDIDATE

 NAME OF OFFICE SEEKING - POLITICAL PARTY