All incarcerated persons are encouraged to write and receive letters from family, friends, and other people. Generally, there is no limit to the mail inmates send and receive.

**Mail Scanning**

Monday, June 20th, 2022 all personal mail such as letters, drawings, and pictures sent to your incarcerated loved one or friend at Delaware County Correctional Facility, PA are digitally delivered to them via the tablet. This does NOT include money orders and attorney-client privileged mail.

All personal physical mail should be sent to:

**Delaware County Correctional Facility, PA**  
**John Smith ID#**  
**PO Box 2966**  
**PMB 35803**  
**San Antonio, TX 78299-2966**

**IMPORTANT:** An abbreviation for the facility name is not acceptable. To ensure your mail gets delivered, you must include the full facility name and state the facility is located in; plus, the address and must include ID # with the incarcerated person's ID Number.

ViaPath provides tablets to incarcerated individuals, which give them access to content such as facility information, multimedia, and digital messages. To exchange digital messages with your incarcerated individual and fund their tablet account, you must first create an account with [GettingOut](https://www.gettingout.com).

Sending digital messages through your [GettingOut](https://www.gettingout.com) account is fast and convenient. You can send messages through [GettingOut online](https://www.gettingout.com) or with the GettingOut mobile app for [Android](https://play.google.com/store/apps) or [iOS](https://apps.apple.com).

Books, magazines, newspapers, and religious items/literature must come from the publisher or bookstore only. Certain publications are prohibited such as pornography, drug paraphernalia, catalogs, price lists, calendars anything that presents a security risk, promotes discrimination, endorses hate or encourages insubordination. If you are unsure, address a request for information to the Deputy Warden of Operations. All publications received from a bookstore or book publishing company are limited to 4 within a 30-day period. Publications received from the publisher are unlimited. A list of publications not permitted in the facility are listed in the Case Manager's Office.

No Hardcover books are permitted to be sent to the facility.

Any material that advocates racial or religious hatred for example the Noble Quran, the Satanic Bible, etc. will NOT be accepted. Material or photos that encourage sexual behavior will not be accepted.
Writing materials, that are available on commissary, may not be received by mail, including postage stamps, stationary or envelopes.

Other unauthorized enclosures include stickers, buttons, pins, plastic cards, phone cards, pens, pencils, and musical cards, return address labels or food of any kind.

No lipstick, body oils, perfume, or glue, etc. allowed on envelopes or letters.

In-house correspondence to staff members shall be routed on an Incarcerated Person Request for Information Form provided by the Housing Officer. Requests for in-house correspondence between incarcerated persons are to be directed to the Unit Case Manager for approval from the Deputy Warden of Security.

Packages are not normally permitted. Any exceptions must be requested via your Case Manager and approved by the Warden.

If you wish to mail a letter, you may do so by placing it in the mailbox in your housing unit anytime during your scheduled recreation period, do not give your mail to the Housing Officers or any other staff member for deposit in the mailbox. Letters with contraband will either be returned to sender or confiscated, depending on the contraband.

G.W.H.C.F. only permits correspondence with someone at another prison or at G.W.H.C.F. if he or she is in your immediate family. A request to do so must be submitted to your Case Manager for approval by the Warden. Relationship must be confirmed through birth certificates or marriage certificates.

**The Prison mailing address is:**

INCARCERATED PERSON NAME, ID NUMBER, HOUSING AREA

GEORGE W. HILL CORRECTIONAL FACILITY

P.O. BOX 23

CHEYNEY ROAD

THORNTON, PA 19373