

**DELAWARE COUNTY HEALTH DEPARTMENT
RULES AND REGULATIONS
FEE SCHEDULE**

FOOD FACILITY

LICENSE & INSPECTION:

FOOD FACILITY WITH LESS THAN 50 SEATS	\$266
FOOD FACILITY WITH 50 OR MORE SEATS	\$380
FOOD FACILITY MORE THAN 10,000 SQ.FT.	\$570
FOOD FACILITY IN CONJUNCTION WITH PA LIQUOR LICENSE	\$380
BEVERAGE MANUFACTURED ON PREMISES WITH TASTING ROOM, NO FOOD PREP.....	\$142
TAKE OUT ONLY FOOD FACILITY	\$261
RETAIL OUTLET	\$190
COMMISSARY/CATERER	\$266
TAX EXEMPT FOOD FACILITY	\$47
MOBILE FOOD FACILITY	\$261
MOBILE RETAIL OUTLET	\$190
SCHOOL FOOD FACILITY WITH PRIVATE/COMMERCIAL VENDOR	\$332
SCHOOL MEAL PROGRAM INSPECTION	\$190
SECOND FOLLOW-UP INSPECTION	\$237
THIRD AND SUBSEQUENT FOLLOW-UP INSPECTION	\$332
INSPECTION REQUESTED BY OPERATOR.....	\$190
DUPLICATE LICENSE	\$28

PLAN REVIEW:

FOOD FACILITY PLAN REVIEW	\$237
FOOD FACILITY MORE THAN 10,000 SQ. FT. PLAN REVIEW.....	\$380
FARMERS' MARKET VENDOR REVIEW	\$47
CHANGE OF OWNERSHIP/TURN-KEY OPERATION	\$47
OPERATING WITHOUT PLAN REVIEW APPROVAL.....	\$190
PHASED OPENING INSPECTION	\$142

TEMPORARY FOOD FACILITY:

1-3 DAY FOOD EVENT	\$57
4-7 DAY FOOD EVENT	\$90
8-14 DAY FOOD EVENT	\$142
1-14 DAY FOOD EVENT TAX EXEMPT	\$33
LATE FEE (LESS THAN 5 DAYS PRIOR TO EVENT)*	\$22
TAX EXEMPT LATE FEE (LESS THAN 5 DAYS PRIOR TO EVENT)*	\$9

*APPLICATIONS WILL NOT BE ACCEPTED WITHIN 24 HOURS OF THE EVENT.

CERTIFIED FOOD MANAGER (CFM) -ALL PERSONS IN CHARGE MUST POSSESS A CFM:

CFM CERTIFICATE	\$57
CFM DUPLICATE CERTIFICATE	\$28

ADMINISTRATIVE:

LATE FEE.....	\$47
EXEMPT LATE FEE	\$19
REQUEST FOR ADMINISTRATIVE HEARING.....	\$380

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MOBILE HOME PARK AND CAMP/CAMPGROUND

LICENSE & INSPECTION:

MOBILE HOME PARK BASE FEE	\$190
MOBILE HOME PARK PER LOT FEE	\$9
ORGANIZED CAMP	\$237
CAMPGROUND	\$213
SECOND FOLLOW-UP INSPECTION	\$239
THIRD AND SUBSEQUENT FOLLOW-UP INSPECTION	\$332
INSPECTION REQUESTED BY OPERATOR.....	\$142
DUPLICATE LICENSE	\$28

PLAN REVIEW:

PARK/CAMPGROUND PLAN REVIEW	\$237
CHANGE OF OWNERSHIP/TURN-KEY OPERATION	\$47
OPERATING WITHOUT PLAN REVIEW APPROVAL.....	\$190
PHASED OPENING INSPECTION	\$142

ADMINISTRATIVE:

LATE FEE.....	\$47
REQUEST FOR ADMINISTRATIVE HEARING.....	\$380

INSTITUTION

LICENSE & INSPECTION:

SCHOOL	\$237
SCHOOL NO HIGHER THAN KINDERGARTEN	\$142
DAY CARE FACILITY.....	\$142
HOSPITAL/LONG TERM CARE.....	\$285
SECOND FOLLOW-UP INSPECTION	\$237
THIRD AND SUBSEQUENT FOLLOW-UP INSPECTION	\$295
INSPECTION REQUESTED BY OPERATOR	\$142
DUPLICATE LICENSE	\$28

PLAN REVIEW:

INSTITUTION PLAN REVIEW.....	\$237
INSTITUTION MORE THAN 10,000 SQUARE FEE	\$285
CHANGE OF OWNERSHIP/TURN-KEY OPERATION	\$47
OPERATING WITHOUT PLAN REVIEW APPROVAL.....	\$190
PHASED OPENING INSPECTION	\$142

ADMINISTRATIVE:

LATE FEE.....	\$47
REQUEST FOR ADMINISTRATIVE HEARING.....	\$380

PUBLIC BATHING PLACE/POOL

CERTIFICATE OF REGISTRATION AND INSPECTION:

SWIMMING POOL/SPA BASE FEE	\$95
SWIMMING POOL/SPA PER EACH ADDITIONAL FILTRATION SYSTEM.....	\$47
SECOND FOLLOW-UP INSPECTION	\$237
THIRD AND SUBSEQUENT FOLLOW-UP INSPECTION	\$332
INSPECTION REQUESTED BY OPERATOR OR INITIATED BY DEPARTMENT AFTER COMPLAINT.....	\$142
DUPLICATE CERTIFICATE OF REGISTRATION.....	\$28

PLAN REVIEW:

CHANGE OF OWNERSHIP/TURN-KEY OPERATION	\$47
OPERATING WITHOUT PLAN REVIEW APPROVAL.....	\$190
PHASED OPENING INSPECTION	\$142

ADMINISTRATIVE:

LATE FEE.....	\$47
REQUEST FOR ADMINISTRATIVE HEARING.....	\$380

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SEWAGE SYSTEMS

Notes:

- Sewage system fees are based on equivalent dwelling units (EDU) with an EDU equal to 400 gallons per day (gpd) for commercial and non-residential properties, including those served by a community system.
- A qualified soil scientist is required for test pit evaluations for all residential subdivisions of 10 lots or more, and multi-family residential or commercial projects with sewage flows of 10 EDUs or more. The Delaware County Health Department contracted soil scientist must be used; property owners are responsible for the contracted fee for the soil scientist (see below).
- All sewage permit applications include a non-refundable processing fee of \$95.00.
- A Record Rider Form must be submitted at the time of application with the required fees.
- Payment should be made at each step of the permitting process being completed. The site evaluation fee should be paid to start the process. Once the evaluation is completed and the applicant is ready to proceed with permitting the permitting/inspection fee should be paid.

SITE EVALUATIONS

NEW CONSTRUCTION: (INCLUDES BOTH PRIMARY AND REPLACEMENT ABSORPTION AREA IF DONE AT THE SAME TIME.)

RESIDENTIAL (INITIAL EDU)	\$950
COMMERCIAL (INITIAL EDU)	\$950
EACH ADDITIONAL EDU	\$190/EDU

REPAIR

RESIDENTIAL (INITIAL EDU)	\$570
COMMERCIAL (INITIAL EDU)	\$570
EACH ADDITIONAL EDU	\$95/EDU

EACH ADDITIONAL TEST PIT EVALUATION	\$237
EACH ADDITIONAL PERCOLATION TEST	\$237

MAJOR PERMITS AND INSPECTIONS:

NEW CONSTRUCTION:

RESIDENTIAL (INITIAL EDU)	\$950
COMMERCIAL (INITIAL EDU)	\$950
EACH ADDITIONAL EDU	\$190/EDU

REPAIR

RESIDENTIAL (INITIAL EDU)	\$570
COMMERCIAL (INITIAL EDU)	\$570
EACH ADDITIONAL EDU	\$95/EDU

REDESIGN:

NEW CONSTRUCTION	\$570
REPAIR	\$285

MINOR PERMITS AND INSPECTIONS:

LICENSE & INSPECTION:

NEW CONSTRUCTION	\$190
REPAIR	\$95
SEPTIC TANK ONLY	\$380
NEW CONSTRUCTION HOLDING TANK.....	\$475
REPAIR HOLDING TANK.....	\$285
TEMPORARY HOLDING TANK DUE TO WEATHER	\$285

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SUBDIVISION PLAN REVIEW:

RESIDENTIAL COMPONENT I, COMPONENT II, EXEMPTIONS	\$142/LOT
NON-RESIDENTIAL & LAND DEVELOPMENT	\$190/SITE
NON-BUILDING WAIVER PLANS & INSPECTION	\$190 FLAT FEE
PUBLIC SEWER/SFTF REVIEWS—COMPONENT 3	\$475 FLAT FEE
SUBSTANTIAL PLAN RE-REVIEW AFTER INITIAL REVIEW	\$47/LOT

ADMINISTRATIVE:

EVALUATE EXISTING SYSTEM FOR BUILDING ALTERATIONS, ADDITIONS, CHANGE IN USE	\$285
VERIFICATION OF EXISTING SITE TESTING	\$142
ADDITIONAL INSPECTION FEE DUE TO DELAY	\$95
SOIL SCIENTIST	PER CONTRACT
PENALTY FEE FOR FAILING TO OBTAIN A SEWAGE PERMIT	2X PERMIT FEE
FLOAT RENTAL FEE	\$47/SET FLOAT
RENTAL DEPOSIT	\$95
TRANSFER OF PERMITS/RECORD RIDER FORM	\$71
DUPLICATE PERMIT	\$95
REQUEST FOR ADMINISTRATIVE HEARING	\$380
RETURNED CHECK FEE	\$47
ADMINISTRATIVE FEE CHARGE FOR REFUNDS	\$95
PHOTO COPIES	\$0.25/PAGE

WELLS

PERMITS:

NEW WELL PERMITS	\$237
2ND OR ADDITIONAL WELL PERMITS	\$142
MONITORING WELLS, TEST WELLS, OPEN LOOP GEOTHERMAL WELLS	\$142/WELL
CLOSED LOOP GEOTHERMAL WELLS	
1ST THROUGH 5TH WELL	\$237
EACH ADDITIONAL WELL	\$47/BOREHOLE
UP TO A MAXIMUM	\$2,375
DIRECT CORE BORING	\$95/PARCEL
WELL RELOCATION PRIOR TO BEING DRILLED	\$76/WELL
WELL RELOCATION AFTER WELL IS DRILLED	REQUIRES NEW PERMIT
GEOTHERMAL RELOCATIONS PRIOR TO BEING DRILLED	\$47/APPLICATION
ALTERATION OF EXISTING WELL (EXTEND CASING, 2ND WATER LINE)	\$95

ADMINISTRATIVE:

PENALTY FEE FOR FAILING TO OBTAIN A WELL PERMIT	2X PERMIT FEE
TRANSFER OF PERMITS	\$71
DUPLICATE PERMIT	\$95
REQUEST FOR ADMINISTRATIVE HEARING	\$380
RETURNED CHECK FEE	\$47
ADMINISTRATIVE FEE CHARGE FOR REFUNDS	\$95
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CONTRACTORS:

WELL DRILLING LICENSE	\$380
GEOTHERMAL WELL LICENSE	\$95
PUMP INSTALLER LICENSE	\$285
LIQUID WASTE HAULER LICENSE	\$166/VEHICLE
WELL DRILLER, GEOTHERMAL WELL, PUMP INSTALLER TEST	\$38/TEST LATE
Late FEE FOR LICENSE RENEWAL	\$47
DUPLICATE LICENSE	\$95
REQUEST FOR ADMINISTRATIVE HEARING	\$380
RETURNED CHECK FEE	\$47
ADMINISTRATIVE FEE CHARGE FOR REFUNDS	\$95
PHOTO COPIES	\$0.25/PAGE
GIS SITE ASSESSMENT MAP	\$118