**Template Letter of Retroactivity**please use electronic or original signature(s) for applicable Conserve Projects. Customize as needed.

[DATE]

Delaware County Planning Department

Delco Green Ways Grant Program Administrator

1055 E. Baltimore Pike, First Floor

Media, PA 19063

RE: **Delaware County Green Ways Grant Program – Waiver of Retroactivity Request for [Name of Project] Xxxxxxxx Township/Borough/City, Delaware County, Parcel Number XX-XX-XXXXX-XX** [Delaware County Board of Assessments Folio # of Parcel(s) to be acquired]

Dear Sir or Madame:

\_\_\_\_\_\_ is looking to acquire the XX.XX-acre \_\_\_\_\_\_\_\_\_ Property/Tract located in Xxxxxxxx Township/Borough/City along [name of street]. [Applicant municipality/organization] has submitted a Delco Green Ways grant application to Delaware County to help fund the transaction. I am writing to request a waiver of retroactivity for our planned acquisition of this site in the event settlement occurs before award determinations are made for the 2021 grant round.

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Property is currently for sale for the appraised value of $XXX,XXX. The current owner, \_\_\_\_\_\_\_\_\_\_, purchased the Property in [year] with the intention of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. [Brief explanation of the owner-seller situation and the recent use of the land.] In light of these circumstances, [Applicant] would like to be able to act quickly and make an offer on the Property.

The \_\_\_\_\_\_\_\_\_\_\_ Property is located on [name of street] and is adjacent to [name landmark adjacent properties, if applicable], as well as to [also name landmark adjacent parks or natural features]. Acquisition of this Property would allow for [name some benefits such as the following, if applicable: connection of the trail systems on these open spaces, expansion of passive recreational opportunities for the public, and enhanced resource protection for wildlife and vegetation].

I would be happy to supply any additional documentation you need for this waiver of retroactivity request. If you have any questions or concerns you can contact me at [phone#] or [email address]. Thank you for your consideration.

Sincerely,

[Signature]

[Applicant Municipal Contact Name]

[Job Title]