

Warden's Report  
November 2023

Warden Laura Williams reported the following:

Monthly Statistics –October 2023:

- Current population: as of 11/14/23:1,158 incarcerated persons (decrease of 7 from last month's meeting). 22.98% were Violation of Probation ONLY
- Weekender Program:
  - There were 16 Weekender participants in October
  - 11 of the 16 were "first timers"
  - 1 was female
- Total commitments in October: 533 (last month was 505)
- Total discharges in October: 529 (last month was 534)

The Resources Behind the Data:

Every single data point is a human being. Behind every single admission and discharge is a large volume of human beings that are dedicated to the care, custody, and control of the incarcerated population. Many of which are not discussed frequently:

- All staff in the Records Department are NCIC/JNET certified
- The Records Department is proactive by reaching out to a multitude of criminal justice agencies to ensure that action is taken and is timely
- Release dates and Good Time calculations require extensive review
- All new commits require PREA risk assessments – completed by Booking Specialists
- If an incarcerated individual has a detainer or is waiting for release to treatment, the Records Department reaches out to the courts for review
- Recreation – Full recreation was provided unless otherwise indicated:
  - 10/16/2023 - 1<sup>st</sup> shift, Unit 5 – sanitation and cleaning
  - 10/17/2023 - 1<sup>st</sup> shift, Unit 5 – sanitation and cleaning
  - 10/18/2023 - 1<sup>st</sup> shift, unit 5 & 6 – sanitation and cleaning
  - 10/20/23 - 1<sup>st</sup> shift, 10B – pod disruption
  - 10/23/23 - Unit 7 – sanitation and cleaning / 10B – pod disruption
  - 10/24/23 - Unit 7 – sanitation and cleaning / 10B – pod disruption
  - 10/25/23 – Unit 6 – pod disruption / 10B – pod disruption
  - 10/26/23 – Unit 6 – pod disruption / 10B – pod disruption
  - 10/30/23 – 1<sup>st</sup> shift, 6C – maintenance repair

Major Incidences:

On Wednesday, October 11<sup>th</sup> there was a Facility Fire Response on Unit 4D. An electrical outlet in the dayroom was sparking and caught fire. Evacuation measures were taken while County Emergency Responders arrived. An assessment of environment and incarcerated population was completed. Another incident occurred on Wednesday, October 11<sup>th</sup>: A 38-year-old African American male had experienced a medical emergency while playing basketball in the recreation yard on Unit 8 between blocks C&D. These two major incidences were not related.

Point in Time: Census Snapshot: October 1, 2023, at 1200 hours:

|                      |           |
|----------------------|-----------|
|                      | 10/1/2023 |
| Total                | 1204      |
| Total Male           | 1074      |
| Percentage Male      | 89.20%    |
| Total Female         | 130       |
| Percentage Female    | 10.08%    |
| Total Sentenced      | 185       |
| Sentenced Males      | 159       |
| Sentenced Females    | 26        |
| Percentage Sentenced | 15.37%    |
| Total Pre-Trial      | 1019      |
| Percentage Pre-Trial | 84.63%    |

Behavioral Health Statistics:

There are currently 5 participants in the Restoration to Competency Program.

There are 784 incarcerated persons on medication; there were 368 individuals on psych medication and 133 patients enrolled in MAT services

Medications for Opioid Use Disorder:

As of Tuesday, November 14<sup>th</sup> there were 120 patients enrolled in Medication Assisted Treatment which is 10.36% of the current population. There were 100 individuals on Buprenorphine: 12 on Sublocade and 8 incarcerated persons on Methadone.

Training Academy:

On Friday, October 27<sup>th</sup> Class 0923-A graduated from their academy with 23 full time Correctional Officers and 1 Case Manager. A new class began on Monday, October 16<sup>th</sup> with a graduation date scheduled for Wednesday, November 22, 2023. George W. Hill Correctional Facility is currently recruiting for the final class of 2023 to begin on December 11<sup>th</sup>.

Employee of the Month:

November Employees of the month are Records Technician Beth Curry, Correctional Officer Qunita Warren, and Mail Room Supervisor Brian Conley. Incentives include parking in the employee of the month designated space, recognition amongst staff and a certificate.

Veteran's Day – November 11, 2023:

Warden Williams recognized the following individuals for their service to Delaware County and the entire nation: Sergeant Aquil Banks; Cadet Richard Bunda; Sergeant David Coleman; Lieutenant Robert Davis; Officer Trokon Jones (currently on active duty); Officer Jazzmaine Lancit; Major Richard Leach; Officer John Manata; Senior Records Technician Michael Meyer; Classification Coordinator Michael Moore; Lieutenant Tyrance Moore; Sergeant Jerome Moss; Major Albert Pleasant; Officer Barry Robinson; Officer Ronald Stancell; Officer Darrell Veney; Officer Lamont Watkins and CERT Officer Richard Wells.

Seeking Additional Employees:

George W. Hill is looking to fill the following full-time positions as soon as possible:

Security Personnel:

- Correctional Officer (\$24/hour) with paid training academy (6 weeks)
- Sergeants (\$26.50/hour)
- Lieutenant (\$28.00/hour)
- Locksmith/Key & Tool Control Coordinator
- Sanitation Crewman
- Fire & Safety Manager

Records and Booking:

Booking Clerk

Administration:

Deputy Warden of Security & Training Operations

Contract Compliance Monitor

Human Resources:

Human Resources Manager

Labor Relations Generalist

Programs & Support:

Wellness Instructors

Case Manager

Volunteer Coordinator

2023 Goal Setting:

Employment/Staffing:

- Development of on-boarding and training for “non-security “roles
- Cross training opportunities with other county jail facilities

Facility:

- Development of Training/Firearms Facility

Technology:

- Establishment of Wi-Fi infrastructure in facility for enhanced technology and efficiency of process
- Camera surveillance

Budget:

- Increase sustainability by finding alternative funding/revenue sources to support program expansion as well as operational needs

Training:

- Enhance the documentation/tracking/control of all completed trainings

## 2023 Goal Progress:

### Employment/Staffing:

- Continue investments in professional development of employees
- PPWA Conference was from October 25<sup>th</sup> thru October 27<sup>th</sup>
- Reduce Vacancy Rates
- Increase retention/decrease attrition
- Completed employee engagement survey
- There were 9 survey questions (yes/no) as well as 2 open ended questions
- Areas of Opportunity:
  - Training/Investment in Employees
  - Leadership Development for Increased Support
  - Compensation
  - Environmental Repairs and Resources

### Visitation Updates:

Effective Monday, September 11<sup>th</sup> the in-person visitation schedule has been increased to include 1-hour visits. Data limitations excludes minors. The visitation schedule also allows for up to 3 visitors per visit and increased capacity to accommodate 20 visits per time slot. There were 286 visits scheduled with 232 visits present in October.

### Cost Recovery Items –October 2023:

|  |                    |                     |
|--|--------------------|---------------------|
| Processing Fee                                 | \$18,459.83        | \$196,764.09        |
| Damage to Prison Property                      | \$439.14           | \$5,286.74          |
| Medical Visits                                 | \$591.60           | \$6,253.35          |
| Postage  | \$0.00             | \$28.34             |
| <b>Total Funds Recovered</b>                   | <b>\$19,490.57</b> | <b>\$208,332.52</b> |
| Deposited to Inmate Welfare (under \$1.00)     | \$7.25             | \$47.83             |
| Vending Commissions                            | \$5,673.40         | \$30,512.73         |
| Balance of Inmate Welfare Fund as of 7/31/2023 | \$3,868,061.42     |                     |

### Proposal for Holiday Gift Packages - Incarcerated Persons:

Warden Williams requested to utilize the Inmate Welfare Fund to purchase Holiday Gift Packages for the incarcerated population. Total expenditure would be \$14,075.00. There was discussion among the JOB. Motion made by Mr. Corson to approve the expenditure from the Inmate Welfare Fund to purchase the Holiday Gift Packages, seconded by Mr. King. Ms. Love suggested an amount not to exceed \$15,500.00. An Amended Motion was made by Mr. Corson to approve the expenditure from the Inmate Welfare Fund not to exceed \$15,500.00, seconded by Mr. King. Motion carried unanimously.

### October 2023 Highlights:

Warden Williams and staff met with Penn Medicine Center for Addiction Medicine and Policy Substance Use Navigator and Certified Recovery Specialist for a partnership to follow up post discharge and connect MAT incarcerated persons with a continuum of care once they are released through a telehealth base system. They provide:

- Bridge Prescription
- Short term case management access to after care services
- Linkage to long term treatment and resources
- The Incarcerated population exercised their civil duties and participated in the municipality elections on Tuesday, November 7<sup>th</sup>
- There were 26 incarcerated persons who showed interest in voting elections
- 25 had completed voters' registration
- 6 incarcerated persons received the mail in ballot and voted

Announcement:

The Second Cohort of Fatherhood Programs through the Delaware County Foundation started on Monday, October 30<sup>th</sup>. It is a 6-week session focusing on being a man/dad/father, Child Development, family co-parenting, managing emotions and personal health. Thank you to Joan Skurski, Katie Kenyon of the Delaware County Foundation, Akesha Gainer, and Dr. O Muid.

Volunteer Training:

New Volunteer training is scheduled this Saturday, November 18<sup>th</sup>. Annual Volunteer recertification is scheduled for December 9<sup>th</sup>. For more information, please reach out to Chaplain Cokelia Dunn ext. 564.

Personnel Announcement:

Welcome new Case Manager Alexandra Proctor. There was a New Substance Use Counselor who received an extended offer. Current vacancies include: a Volunteer Coordinator, Case Management and Wellness Instructors.

Reentry and Program Administrator Kelly Shaw provided the following updates:

Child and Family Focus Organization continues to support the juvenile population. There were 4 juvenile who had completed Life Skills Transition on Thursday, October 12<sup>th</sup>. The program consists of 10 weekly sessions focusing on healthy relationships, family communications and media awareness. Healthy Blues is a 7-week program that incorporates cognitive based therapy to learn the influence of thoughts, feelings, and actions. The juvenile population began this program on October 19<sup>th</sup>.

Thresholds:

Thresholds Organization facilitates a decision-making class with 15 participants during the month of October, which is the highest number of monthly participants for the year. Thresholds Organization has been facilitating at the prison for 40 plus years with 14 active volunteers currently.

Maternity Care Coalition:

Maternity Care Coalition continues to provide individual support for pregnant moms, new moms, their babies, and family. There are 4 mothers currently utilizing the services. There are no pregnant women in custody at this time.

Vocational Training:

In Vocational Training there were 5 incarcerated learners who had earned a Pennsylvania State recognized customer service certification. The 10<sup>th</sup> First Step cohort will begin this month which is the 4-week Job Readiness program.

Higher Education:

Currently we are in the closing month of the 4<sup>th</sup> Delaware County Community College Class and annual Penn State Brandywine Inside Out Class. The inside-Out college class is a globally facilitated program that welcomes college students into a correctional facility to learn alongside incarcerated students.