

REQUEST FOR PROPOSAL
COUNTY OF DELAWARE ELEVATOR MAINTENANCE PROGRAM (eDFM-121025)

The County of Delaware, Pennsylvania (the "County") is soliciting proposals from vendor for COUNTY OF DELAWARE ELEVATOR MAINTENANCE PROGRAM (eDFM-121025) to **furnish all labor, tools, material and equipment for the service, inspection and maintenance of elevators, dumbwaiters and wheelchair lifts for select County owned facilities.** Comprehensive service must include:

- Consistent safe operation of equipment
- Maximum operational performance of equipment
- Maximum beneficial usage of equipment
- Maximum life cycle of equipment
- Provide professional expertise in the performance of services

A **mandatory** Pre-Bid Conference will be held on **Friday, November 21st @ 11:00AM**. The location is: **Government Center Complex, 201 W Front Street, Media, PA 19063**. The owner reserves the right to waive any requirement set forth in this ITB or its related documents and appendices except where doing so is prohibited by law.

ITB responses will be received virtually via [PennBid \(pennbid.bonfirehub.com\)](https://pennbid.bonfirehub.com) by the Department of Central Purchasing on Wednesday, December 10, 2025 @ 11:00 a.m. at which time responses will be opened and read aloud for the County. Detailed Invitation to Bid documents are located on the [PennBid \(pennbid.bonfirehub.com\)](https://pennbid.bonfirehub.com) link which can be reviewed and/or downloaded.

Unless otherwise provided, in any supplement to these instructions to respondent, no respondent shall modify, withdraw, or cancel the proposal or any part thereof for sixty (60) days after the time designated for the receipt of bid in the advertisement or Invitation to Bid. For any questions regarding such, please contact Tyler Rodriguez, Project Manager (610) 891-4686, or Jim E. Peterson, Director of Central Purchasing at (610) 891-4496.

Jim E. Peterson
Director of Central Purchasing
County of Delaware