



DELAWARE COUNTY HEALTH DEPARTMENT

Environmental Health

The Foundation of Environmental Health



The very essence of a structure, though hidden from the casual gaze, resides in its foundation. Like the roots of a mighty oak, unseen and often overlooked. To neglect this unseen truth is to build upon sand, a folly no earnest architect would dare conceive.

-Frank Lloyd Wright

A vertical bar on the left side of the slide, transitioning from dark blue at the top to a lighter blue at the bottom.

What does this mean in 20 years?

A simple question that helps guide us.



DELAWARE COUNTY HEALTH DEPARTMENT



INSPECTION MANAGEMENT SYSTEM



INSPECTION MANAGEMENT SYSTEM



DELAWARE COUNTY HEALTH DEPARTMENT



IMS A/R Overview

Delaware County (PA)
Summary of Payments by Reporting Area
November 1, 2025 to November 14, 2025

<u>Establishment Reporting Areas \ OSS Services</u>	<u>Amount</u>
Food Facility	23,830.00
Institution	1,184.00
OSW Contractors	1,992.00
Septic Systems	380.00
Temporary Food Facility	57.00
Total for Reporting Areas \ OSS Services:	27,443.00

Delaware County (PA)
Summary by Employee
November 1, 2025 to November 14, 2025

<u>Employee's Name</u>	<u>Adjustments</u>	<u>Cash</u>	<u>Checks</u>	<u>Credit Card</u>	<u>Other</u>	<u>Total</u>
Fatima Frink			7,812.00			7,812.00
CDP Online Payment		0.00		10,472.00	1,021.00	11,493.00
Alexi Morton			4,056.00			4,056.00
Sarah Economou			4,082.00			4,082.00
Employee Entry Totals:		0.00	15,950.00	10,472.00	1,021.00	27,443.00

Delaware County (PA)
Summary of Payments by Service
November 1, 2025 to November 14, 2025

<u>Service</u>	<u>Amount</u>
1-3 Day Food Event	57.00
2003 Minor P&I Septic Tank Only	380.00
5504 Contractor - Liquid Waste Hauler License	1,992.00
Change of Ownership - Turn Key	47.00
Commissary/Caterer	532.00
Day Care Facility	568.00
Food Facility In Conjunction w PA Liquor License	1,140.00
Food Facility More Than 10,000 Sq.Ft.	2,280.00
Food Facility Plan Review	1,422.00
Food Facility with 50 or More Seats	4,180.00
Food Facility with Less Than 50 Seats	5,852.00
Retail Outlet	2,470.00
School	474.00
School Facility with Private/Commercial Vendor	996.00
School Meal Program Inspections	380.00
School No Higher Than Kindergarten	142.00
Take Out Only Food Facility	4,437.00
Tax Exempt Food Facility	94.00
Total for Services	27,443.00

IMS A/R Overview



Daily Fee Tracking Log

Admin Assistant Name:

Today's Date:

[illegible]

Admin _____
Assistant Sign: _____

All Check or Money Order transactions done in a day must be recorded on this form.
At the end of each day:

IMS A/R Overview



Fee Log Summary For Deposit

Date Processed	# of Checks	# of Money Orders	Check Amount	Money Order Amount	Additional Notes if Needed
Totals:	0	0	\$ -	\$ -	

Total Number of Checks and Money Orders in the Deposit:	0	Total Dollar Amount of Checks and Money Orders for Deposit	\$ -
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Deposit Date:	
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Preparer Name

Preparer Sign

Title: ☐ Admin
☐ Admin Coordinator
☐ Supervisor

Verifier Name

Verifier Sign

Title: ☐ Admin
☐ Admin Coordinator
☐ Supervisor

Receiver Name (Treasurer Office)

Receiver Sign (Treasurer Office)

Function Beyond A/R

INSPECTION MANAGEMENT SYSTEM

HOME
SITE MAP
JOHN SCHARPF

Request for Service
Plan Reviews

Premises Address
Request Number
Complainant Last Name
Person/Premises to see
County
Request Date

Parcel
Type
Conditions/Findings Containing
EHS
ZIP
Status

Local Request Type
All

Home County
All

Record Status
ACTIVE

1
of 3
27 Items
10 / Page
Search
Clear

Print
Foodborne Illness
Food Product
Mortgage Survey
Wells
Wastewater
Lead Tracking
Investigation
Accounts Receivable
Water Samples
Letters Issued
View Attachments
Email History
Audit Tracking

				Request Date	Req Num File ID	Type Local Request Type	Status Record Status	Person/Premises Findings	Address	Requested By Conditions	Resolved Date Home County Parcel
				12/1/2025	25-1537 182090	Housing Trash/Rubish	OPEN ACTIVE	Assigned to ZB	2904 Mapleshade RD Ardmore PA 19003	Jane Hathaway Hello, I would like to file a public hea...	
				11/25/2025	25-1533 182054	Food Facility Sanitation	OPEN ACTIVE	Sky Mini Market 1 Assigned to KK	941 Pine Ln Chester PA 19013	Kristin Motley Please create a new ticket for EH. This ...	
				11/25/2025	25-1531 182041	Info Request None	OPEN ACTIVE	Assigned to SC 11/25: Spoke with Andrea ...	PA	Andrea Silva Caller is renting Valley Forge Military&...	
				11/21/2025	25-1527 182002	Food Facility Facility/Building	OPEN ACTIVE	Assigned to KK	1362 Naamens Creek RD Garnet Valley PA	Richard Stevens Mr. Stevens would like to report a compl...	
				11/20/2025	25-1526 181997	Info Request Other	OPEN ACTIVE	Stericycle Inc Assigned to JS	2 Nealy Blvd Trainer PA 19061	Nabila Pena Rangel Good morning, I am contacting you on beh...	
				11/18/2025	25-1517 181945	Info Request None	OPEN ACTIVE	ACME Markets #3786 Assigned to SC 11/24 Assigned to CR 11/2...	3590 West Chester Pk Newtown Square PA 19073	Robin Sheeran Good Afternoon,, I'm not sure who to...	
				11/18/2025	25-1516 181943	Info Request None	OPEN ACTIVE	Rose Tree Place Assigned to SC 11/19/25: Facility not in...	500 Sandy Bank Rd Media PA 19063	Patricia Adams Caller by the name of Patricia Adams who...	
				11/17/2025	25-1507 181911	Vector Rats	OPEN ACTIVE	Morton Borough Assigned to SC 11/19/25: Left message wi...	PA	Alex D -Mr Alex called as the manager of the Mo...	
				11/12/2025	25-1498 181844	Info Request None	OPEN ACTIVE	Assigned to SC 11/12/25: Call cannot be ...	Wayne PA 19087	Marcus Williams Caller states they are in the process of...	
				11/6/2025	25-1479 181757	Info Request Plan Review	OPEN ACTIVE	Assigned to SI 11.6.25 SI called him- he...	1305 West Chester PK Havertown PA 19083	Jose Reyes Caller requested assistance obtaining a ...	

What we track

Food Safety	Housing	Public Bathing Place	Inst/Other Facility	Well/Septic	Vector
Employee Behavior	Mold		Emp Behavior	Residential	Mosquitos
Facility/Building	Hoarding	Coliform Bac	Sanitation	Commercial	Dead Birds
Sanitation	Led	General Lab	Vector	Gnrl Well	Rats
Foreign Object	Trash/Rubbish	Safety	Facility Safety	Gnrl On-lot Septiic	Mice
Confirmed FBI	Vector	Sanitation	Bathrooms	Sewage Back Up	Roaches
Unconfirmed FBI	Property Maintenance	Water Quality	Other	Other	Bed Bugs
Vector		Employee Behavior			Flies
Other	Other	Other			Other

Communicable Disease

Legionella - Crypto - Giardiasis - Typhoid - Cholera - Other

With the best processes in the world, if we don't have the right people sitting in the right seats, the bus won't go very far.



Selecting the best candidate!

EH does a minimum of 2 more interviews

The entire EH Leadership team conducts each interview with support from our DCHD HR liaison if possible

Each person on the leadership team is given as much time as needed to ask the candidate questions.

All interviews are done in person.

Once again, our guiding principle is that “20 Year question” We never hire out of desperation.



DELAWARE COUNTY HEALTH DEPARTMENT

Welcome to Environmental Health

Training

4 weeks – Paired with another EHS

Trainer Led training for the first 2 weeks

Trainee Led for the second 2 weeks

Trainer Feedback form completed daily

Supervisor Audits done at ½ way point and again on the last day.

1 on 1 with a Supervisor - Daily

Formal “Check-ins” with supervisor– Weekly

Formal “Check-ins” with Administrator – 2x

Lower turnover – first year at less than 10% which is half as much as the national avg of startups.

Stable work environment

Increased efficiencies

Culture of consistency

Safer Communities

Conclusion

- With great people trained properly and believing in our culture of public health...
- With strong systems and infrastructure that keep us focused on what is important ...
- With innovate and dynamic leadership thinking of the future...

DCHD will be providing safer environments for the residence of Delaware County for much more than 20 years