



**OFFICE OF THE COUNTY CLERK
GOVERNMENT CENTER BUILDING**

201 W. FRONT STREET
MEDIA, PENNSYLVANIA 19063
(610) 891-4260

COUNCIL

RICHARD R. WOMACK, CHAIR
CHRISTINE A. REUTHER, VICE CHAIR
DR. MONICA TAYLOR
ELAINE PAUL SCHAEFER
JOANNE PHILLIPS

SHARON SCATTOLINO
COUNTY CLERK

Board Opening: Children & Youth Services Advisory Committee

Location: Government Center Building, Media, PA

Openings: 2 - 4 Vacancies

Closing Date: August 7, 2026

Overview

The Citizens Advisory Committee (CAC) serves as a vital advisory body to Delaware County's Children and Youth Services (CYS). The mission of Children and Youth Services (CYS) is to provide for the immediate safety and protection of children, to keep children with their own families whenever possible, to provide temporary, substitute care for children when necessary and to reunite children with their families as quickly as possible after placement. The CAC supports the agency's mission by providing strategic insight, community input, and public accountability while advancing child welfare across the County.

Organizational Identity The official name of this group is the Children and Youth Services of Delaware County Citizens Advisory Committee. The Committee is organized exclusively for charitable, educational, and advocacy-related purposes, including the distribution of funds to support children and families served by CYS, in accordance with Section 501(c)(3) of the Internal Revenue Code.

Role and Responsibilities

Members of the CAC play a meaningful role in supporting child welfare services through advisory, oversight, and community engagement functions. In alignment with Pennsylvania Department of Human Services regulations (3130.21, 3130.22, and 3130.71), members are responsible for:
Advising the Delaware County Council and the CYS Administrator on matters related to agency operations, county services, and the annual CYS budget.

Making recommendations on matters referred by the County Council or the agency administrator and suggesting policies to enhance agency operations and development on the Committee's own initiative.
Promoting awareness of CYS programs and services across the County to strengthen public understanding and support.

Serving as a conduit between the general public and the agency to communicate emerging child welfare needs and service gaps.

Acting as visible advocates for CYS within the community and among service-based organizations.

Assisting County Council, if requested, in recruiting a new CYS Administrator.

Supporting agency staff and children by overseeing a 501(c)(3) charitable fund that provides financial resources for educational and recreational needs not otherwise covered through agency funding. CAC members evaluate and approve caseworker requests using funds generated by the Jury Donor Program and community donations.

Organizing and participating in events that support the mission and visibility of Delaware County CYS.

Gaining insight into agency services through presentations from staff and youth with lived experience.

Attending the annual public CYS budget hearing and other occasional agency functions.

Meetings, Participation, and Subcommittee Engagement

Jason Forbis

July 1, 2024

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The Committee meets one Tuesday evening per month, excluding July and August. A member, considered to be active and in good standing, shall attend seven of ten yearly meetings, in addition to serving on at least one standing subcommittee. Subcommittees include:

Governance & Nominating

Finance

Outreach & Special Events

Legislative

Subcommittees meet as needed and are essential to driving the CAC's mission forward between full Committee meetings.

Qualifications

CAC members should demonstrate a commitment to child welfare, community service, and public accountability. The Committee must reflect the diversity of Delaware County in accordance with state regulations. Individuals from all backgrounds, especially those with experience in education, social services, law, finance, or community engagement, are encouraged to apply.

Term Length

Appointments are for a three-year term, with the possibility of reappointment.

Contact:

The direct link to apply for boards and commissions

is <https://delcopa->

[bc.app.transform.civicplus.com/forms/56827](https://delcopa-bc.app.transform.civicplus.com/forms/56827)