



DELAWARE COUNTY CONSERVATION DISTRICT

1521 N. Providence Road | Rose Tree Park – Hunt Club
Media, Pennsylvania 19063

(610) 892-9484 | delcocd.org

BOARD OF DIRECTORS

Cheryl Graff Tumola *Chairperson*
Raymond Iacobucci *Vice Chair*
Randy Bates *Secretary / Treasurer*
Elaine Schaefer *Council*
Wayne Megill, Jr.
Steve Linvill
Steven Beckley
Vincent Pennoni

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, June 3, 2025 at 3:30 PM
Rose Tree Park – Hunt Club

CALL TO ORDER: Cheryl Graff Tumola, Chair

APPROVAL OF MINUTES: Approval of minutes from May 6th, 2025

APPOINTMENT OF NON-VOTING ASSOCIATE DIRECTOR, MR. LOUIS ESGRO

AUDIENCE COMMENTS

CORRESPONDENCE & ANNOUNCEMENTS: PACD Monthly Report

MOTION REQUEST: To file all bank statements for audit:

<i>Affiliate Fund Money Market</i> (4/30/2025).....	\$ 534,067.01
Checks in Excess of \$200.00 - (United Savings)	
1. 4/8/2025 – Transition Town Greater Media Mini-grant.....	\$440.00
2. 4/17/2025 – PDE, Inc. (storm drain labels).....	\$406.33
3. 4/11/2025 – Das Manufacturing, Inc. (storm drain labels).....	\$1,592.80
<i>Affiliate Fund Checking</i> (4/30/2025).....	\$ 6,820.97
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<i>Clean Water Fund Money Market</i> (4/30/2025).....	\$ 789,307.35
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<i>Petty Cash Account Checking</i> (4/30/2025).....	\$ 1,022.81
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<i>LVR Program</i> (4/30/2025).....	\$ 134,712.55
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<i>ACAP Program</i> (3/31/2025 – no activity in April).....	\$ 233,925.14
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<u>TOTAL</u>	<u>\$ 1,699,855.83</u>

MOTION REQUEST: To approve the following Emergency Review fees for deposit:

1. Llanerch Country Club, Havertown.....\$200.00
2. Porsche of the Main Line, Newtown.....\$800.00
3. School Lane A67078-493.21, Norwood & Glenolden.....\$200.00

MOTION REQUEST: To approve purchase of Lawn-to-Meadow Conversion signage from Pannier Graphics in the amount of \$695.00.

MOTION REQUEST: To approve payment to KDI, Inc. in the amount of \$27,648.96 for scanning services. 92 boxes of permit files were picked up in September 2024 and uploaded to Docuware in May 2025.

MOTION REQUEST: To reimburse Stuart O’Riordan for hotel expenses in the amount of \$510.60 for Chapter 102 Training in Hershey, PA

MOTION REQUEST: To reimburse Jordan Lambe for hotel expenses in the amount of \$638.25 for Chapter 102 Training in Hershey, PA

OLD BUSINESS

1. Storm Drain Labeling Workshop completion – Chris Cook
2. Docuware licenses – Karen Wilwol
3. Office renovations update – Karen Wilwol

NEW BUSINESS

1. ACAP Grant Application from Betsy Cardone – Briana Johanson (Chester County Conservation District)
2. Conservation District Watershed Specialist Renewal & Mini-Grant Project – Chris Cook
3. DEP Environmental Education Mini-Grant Award for 2026 Sustainability Conference – Karen Wilwol

REPORTS FROM COOPERATING AGENCIES

1. USDA NRCS – Wes Neal
2. DEP Field Representative – Shannon Davis

DISTRICT MANAGER'S REPORT: Karen Wilwol

CONSERVATION DISTRICT STAFF REPORTS

1. Michelle Wheeler, Permitting Manager
2. Carmen Swygart, Conservation Technician
3. Jordan Lambe, Conservation Technician
4. Stuart O’Riordan, Conservation Technician
5. Chris Cook, Watershed Specialist
6. Ed Magargee, Part-time Plan Reviewer

EROSION & SEDIMENT CONTROL PLAN REVIEWS

INDIVIDUAL REQUESTS FOR ASSISTANCE: None

NEXT MEETING: July 22, 2025

ADJOURNMENT: 4:30 PM