



**DELAWARE COUNTY
CONSERVATION DISTRICT**

1521 N. Providence Road | Rose Tree Park – Hunt Club
Media, Pennsylvania 19063

(610) 892-9484 | delcocd.org

BOARD OF DIRECTORS

Cheryl Graff Tumola *Chairperson*
Raymond Iacobucci *Vice Chair*
Randy Bates *Secretary / Treasurer*
Elaine Schaefer *Council*
Wayne Megill, Jr.
Steve Linvill
Steven Beckley
Vincent Pennoni

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, November 5, 2025 at 3:30 PM

Rose Tree Park – Hunt Club

(This meeting will take place VIRTUALLY via Microsoft Teams)

CALL TO ORDER: Cheryl Graff Tumola, Chair

APPROVAL OF MINUTES: Approval of minutes from October 7, 2025

AUDIENCE COMMENTS

CORRESPONDENCE & ANNOUNCEMENTS: PACD Monthly Report

MOTION REQUEST: To file the following August bank statements for audit:

<i>Affiliate Fund Money Market</i> (9/30/2025).....	\$ 565,981.26
Checks in Excess of \$200.00 - (United Savings)	
1. 9/12/2025 – ACAP Transfer.....	\$17,403.00
2. 9/9/2025 – Treasurer of Delaware County.....	\$14,672.64
3. 9/9/2025 – KDI, Inc.....	\$5,280.00
4. 9/9/2025 – Pinelands Nursery.....	\$825.00
<i>Affiliate Fund Checking</i> (9/30/2025).....	\$ 2,758.95
Checks in Excess of \$200.00 – (United Savings)	
1. 9/2/2025 – Logo Wearhouse.....	\$332.50
2. 9/30/2025 – Transition Town Greater Media.....	\$499.69
3. 9/26/2025 – Office Basics.....	\$277.03
<i>Clean Water Fund Money Market</i> (9/30/2025).....	\$ 834,687.43
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<i>Petty Cash Account Checking</i> (9/30/2025).....	\$ 1,076.60
Checks in Excess of \$200.00 – (United Savings)	
1. 9/19/2025 – Wyndham Garden Inn.....	\$330.78
<i>LVR Program</i> (9/30/2025).....	\$ 134,740.79
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<i>ACAP Program</i> (9/30/2025).....	\$ 231,122.35
Checks in Excess of \$200.00 – (United Savings)	
1. 9/15/2025 – Treasurer of Delaware County.....	\$877.68
2. 9/19/2025 – Chester Co. Conservation District.....	\$17,996.23
<u>TOTAL</u>	<u>\$ 1,770,367.38</u>

MOTION REQUEST: To approve the following Emergency Review fee for deposit:
1. 900 Township Line Road, Upper Darby.....\$2,300.00

MOTION REQUEST: To reimburse Darby Creek Valley Association for two completed Mini-grants in the amount of \$500.00 each:
1. Fall 2024 for water quality monitoring supplies
2. Spring 2025 for anti-littering sign in Darby Creek Watershed

MOTION REQUEST: To approve payment of CertaPro invoice for painting services in the amount of \$3,014.98

MOTION REQUEST: To approve reimbursement to Chester County Conservation District for ACAP services in the amount of \$5,271.99

OLD BUSINESS

1. Fee Schedule Review status
1. State Budget status
2. Delcodd.org migration to Delcopa.gov website
3. Electronic payments for NPDES fees
4. Final Keystone 10 Million Trees planting events

NEW BUSINESS

1. Fall 2025 Mini-Grant Applications
2. DEP Environmental Education Mini-grant Applications

REPORTS FROM COOPERATING AGENCIES

1. USDA NRCS – Wes Neal
2. DEP Field Representative – Cait Connolly

DISTRICT MANAGER'S REPORT: Karen Wilwol

CONSERVATION DISTRICT STAFF REPORTS

1. Michelle Wheeler, Permitting Manager
2. Carmen Swygart, Conservation Technician
3. Jordan Lambe, Conservation Technician
4. Stuart O’Riordan, Conservation Technician
5. Chris Cook, Watershed Specialist
6. Ed Magargee, Part-time Plan Reviewer

EROSION & SEDIMENT CONTROL PLAN REVIEWS

INDIVIDUAL REQUESTS FOR ASSISTANCE: None

NEXT MEETING: Tuesday, December 2, 2025 at 3:30 PM

ADJOURNMENT: 4:30 PM