DELAWARE COUNTY CONSERVATION DISTRICT
1521 N. Providence Road | Rose Tree Park – Hunt Club
Media, Pennsylvania 19063
(610) 892-9484 | delcocd.org

BOARD OF DIRECTORS
Raymond Iacobucci *Chair*
Steve Linvill *Vice Chair*
Elaine Schaefer *Council*
Wayne Megill, Jr.
Vincent Pennoni
Mary Batt
Michael Leventry
Bridget Gillen

**BOARD OF DIRECTORS MEETING AGENDA**
**Tuesday November 10, 2026, at 3:30 PM**
**Rose Tree Park – Hunt Club**

**CALL TO ORDER:** Ray Iacobucci, Chair

**APPROVAL OF MINUTES:** Approval of minutes from October 6, 2026

**AUDIENCE COMMENTS**

**CORRESPONDENCE & ANNOUNCEMENTS:** PACD Monthly Report

**MOTION REQUEST:** To file the following **SEPTEMBER** bank statements for audit:

***Affiliate Fund Money Market*** (09/30/2026) ..... **$ 577,114.27**
Checks in Excess of $200.00
1. 9/10/26-ACAP Advance & Replenishment..... $158,752.11

***Affiliate Fund Checking*** (09/30/2026) ..... **$ 19,683.69**
Checks in Excess of $200.00
1. 9/17/26 –Donation for R. Bates..... $250.00
2. 9/24/26 -Donation for R. Bates..... $250.00
3. 9/28/26-Springfield Twp, Spring Mini Grant..... $497.84
4. 9/24/26-Montco Fence..... $1,683.00
5. 9/22/26-Checks for Aff. Money Mkt..... $203.07

***Clean Water Fund Money Market*** (09/30/2026) ..... **$ 877,201.11**
Checks in Excess of $200.00
1. None

***Petty Cash Account Checking*** (09/30/2026) ..... **$ 980.44**
Checks in Excess of $200.00
1. None

***LVR Program*** (09/30/2026) ..... **$ 150,154.64**
Checks in Excess of $200.00
1. None

***ACAP Program*** (09/30/2026) ..... **$ 329,082.92**
Checks in Excess of $200.00
1. 9/11/26-Treasurer of Delco (ACAP Admin) .....$912.21
2. 9/18/26-Chesco ACAP reimb.....$7,332.65

**TOTAL $ 1,954,217.07**

**MOTION REQUEST:** To file the following **OCTOBER** bank statements for audit:

***Affiliate Fund Money Market*** (10/30/2026) ..... **$ 585,313.42**
Checks in Excess of $200.00
1. 10/9/26-CDFAP reimb to County..... $18,575.36
2. 10/9/26-CDWS reimb to County.....$19,988.16
3. 10/28/26-Sustainability Conference grant reimb..... $4,583.29

***Affiliate Fund Checking*** (10/30/2026) **$ 16,202.74**

Checks in Excess of $200.00

1. 10/7/26-Chris Cook, mileage……$211.20
2. 10/16/26-Montco Fence…… $3,927.00
3. 10/27/26-Greater Media (Spring 2026 Mini grant) ……$486.26
4. 10/27/26-Snyder's Ace Hardware…….. $640.97

***Clean Water Fund Money Market*** (10/30/2026) **$ 888,021.83**

Checks in Excess of $200.00

1. None

***Petty Cash Account Checking*** (10/30/2026) **$ 401.82**

Checks in Excess of $200.00

1. 10/23/26-Wyndham Garden – CDWS Conference.....$346.32

***LVR Program*** (10/30/2026) **$ 128,895.37**

Checks in Excess of $200.00

1. 10/16/26-Edgmont Township……$21,265.00

***ACAP Program*** (10/30/2026) **$ 328,641.89**

Checks in Excess of $200.00

1. 10/30/26-Treasurer of DelCo……. $454.74

**TOTAL $ 1,947,477.07**

**MOTION REQUEST:** To approve the following routine payments and transfers:

a. Payment in the amount of $5,984.42 to Chester County Conservation District for quarterly ACAP services
b. Transfer $40,477.50 from Affiliate Fund Money Market to LVR account for LVR advance payment
c. Payment in the amount of $44,974.92 to Treasurer of Delaware County for CDFAP quarterly reimbursement
d. Transfer $3,000 to Petty Cash for debit card replenishment
e. Payment in the amount of $4,418.26 to Treasurer of Delaware County for Conservation District portion of Docuware Licenses

**MOTION REQUEST:** To approve payment in the amount of $8,068.48 to Betsy Cardone for completed portion of ACAP project

**MOTION REQUEST:** To approve payment in an amount not to exceed $1,500.00 for Plant Lodge supplies from Home Depot.

- *This requires a temporary lift of $500.00 spending limit on Petty Cash debit card.*

**MOTION REQUEST:** To accept 2025 Financial Audit as prepared by Christopher Reynolds, CPA, and file as required with County and State

**MOTION REQUEST:** To approve payment in the amount of $3,000.00 to Christopher Reynolds, Inc. for 2025 Audit Fee

**MOTION REQUEST:** To approve the transfer of NPDES expenses in the amount of $56,087.00 from Clean Water Fund to Affiliate Fund Money Market Account.

- *The Audit reflects NPDES expenses in the amount of $82,940.00, $26,853.00 of which were NPDES from 2024 plus $8,694.76 portion of $14,732.53 office space expense (other portion was covered by Administrative Assistance Funds.)*

**OLD BUSINESS**

1. Delaware County Interactive Gaming Revenue Authority (DCIGRA) Grant Funding Update
2. Delegation agreement updates – Ag 102 inspections
3. Financial / Board Governance training
4. PACD Fall Region Meeting – October 19 in Harleysville

**NEW BUSINESS**

1. Fall 2026 Mini-Grant Applications
2. LVR Quality Assurance Board meeting recommendation – Sharon Hill Borough LVR Grant Application
3. Request to increase $500.00 threshold for Board approval and two signatures
4. Countywide Multi-Municipal Stormwater Collaboration

**REPORTS FROM COOPERATING AGENCIES**

1. USDA NRCS – Wes Neal
2. DEP Field Representative – vacant

**DISTRICT MANAGER'S REPORT:** Karen Lochman

**CONSERVATION DISTRICT STAFF REPORTS**

1. Michelle Wheeler, Permitting Manager
2. Carmen Swygart, Conservation Technician
3. Jordan Lambe, Conservation Technician
4. Stuart O'Riordan, Conservation Technician
5. Chris Cook, Watershed Specialist
6. Ed Magargee, Part-time Plan Reviewer

**EROSION & SEDIMENT CONTROL PLAN REVIEWS**

**NEXT MEETING:** Tuesday, December 1, 2026

**ADJOURNMENT:** 4:30 PM